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HHS Pulse

"Keep America Healthy...Invest in a Small Business"

Volume 5 Issue 3

Message from the Director



Debbie Ridgely—OSDBU Director

I am very pleased and excited to launch our first issue of "The HHS Pulse" for FY 2006. This has been a year of "cutting edge change" for the OSDBU office at HHS. We consolidated the Small Business function across the Department. Our new organization became effective on May 18, 2005. All Small Business Specialists will be reporting to the OSDBU Director, under the Office of the Secretary. The specialists will be co-located within the respective Operating Divisions to better serve the Contracting and Program Office personnel. The consolidation will provide "The ONE HHS" voice to internal, as well as, external customers. We strive to be proactive. We hope you enjoy our newsletter and find it informative.

McKirchy & Company: Innovation, Success & Expansion

Thousands of employees at the U.S. Department of Health and Human Services (HHS) have improved their productivity and become more efficient due to the support system "Know Net". This government wide e-learning, knowledge management and performance support system was founded in partnership with the Division of Logistics Policy Staff (DLP), Office of Acquisition Management and Policy (OAMP), Office of the Secretary, Department of Health and Human Services and is an evolving example of McKirchy & Company's capabilities. This project tops 3 million hits per year and is used by federal agencies government wide, state and local governments, contractors, grantees and citizens.



Other services provided by Know Net include Desk Reference Series sites, information & training in the following areas: acquisition, audit resolution & cost policy, finance,

grants, logistics, mail management, real property and small businesses. Another essential part of Know Net is the Electronic Logistics Training and Support Network ([EL-TRAINS](#)). According to HHS: "McKirchy & Company is the best contractor we have ever seen."

McKirchy & Company recently was awarded a Blanket Purchase Agreement which can be used by HHS as well as other federal agencies to continue to build, customize and grow Know Net. For more information please visit: www.mckirchy.com.

Founded in 1976, McKirchy & Company is owned by Karen McKirchy. As far as advice to other small businesses Karen recommends: "HHS is a great customer so make yourself known to them through the Vendor Outreach Sessions <http://dbh.ogam2000.com/VOS/> and other events sponsored by OSDBU. Don't be afraid to start with a small task order - small task orders can lead to big things!"

Web Sites to Bookmark

Federal Business Opportunities
www.fedbizopps.gov

General Services Administration
www.gsa.gov

Office of Enterprise Development
<http://www.gsa.gov/Portal/gsa/ep/home.do?tabId=0>

Business Administration
www.sbaonline.sba.gov

Business Administration "PRO-Net"
http://dsbs.sba.gov/dsbs/dsp_dsbs.cfm

Government Blue Pages Online Directory
www.usbluepages.gov

Central Contractor Registration
www.ccr.gov

Parties Excluded from Federal Procurement & Non Procurement Programs
www.arnet.gov/epl/servlet/EPLReportMain/1

Women-Owned Businesses Links:

National Association of Women Business Owners
www.nawbo.org

Procurement Technical Assistance Centers
www.gmu.edu

Women's Business Center, Inc.
www.womensbusinesscenter.org

Women Impacting Public Policy
www.wipp.org

News Highlight



Alex Azar was officially confirmed as HHS Deputy Secretary on July 22, 2005. He previously served as

General Counsel for the U.S. Department of Health and Human Services.



What is ORCA?

ORCA is a web-based system that centralizes and standardizes the collection, storage and viewing of many of the FAR required representations and certifications previously found in solicitations. In January 1, 2005, the Federal Acquisition Regulation (FAR) required the use of the Online Representations and Certifications Application (ORCA) in Federal solicitations as a part of the proposal submission process. With ORCA, you now have the ability to enter and maintain your representation and certification information, at your convenience, via the Internet at <http://orca.bpn.gov>. In addition, rather than receiving and reviewing paper submissions, government contracting officials can access ORCA and review your information online as a part of the proposal evaluation process. You will no longer have to submit representations and certifications completed in ORCA with each offer.

To prepare for this requirement and to register in ORCA, you will need to have two items: an active Central Contractor Registration (CCR) record and a Marketing Partner Identification Number (MPIN) identified in that CCR record. Your DUNS number and MPIN act as your company's ID and password into ORCA. (Visit www.ccr.gov for more information on creating and entering your MPIN). The basic information provided in your CCR record is used to pre-populate a number of fields in ORCA. In order to fill out the ORCA application a vendor needs a current registration record with the CCR and an MPIN for the CCR. The Procurement Technical Assistance Center (PTAC) at www.dla.mil/db/procurem.htm can assist you with any problems you have in finding ORCA or filling out the application.

New Office to Help Service-Disabled Veteran Business Owners



Washington, DC Convention and Tourism Corporation (WCTC)

An Executive Order was issued by President Bush to provide Service-Disabled-Veteran-Owned Small Businesses the ability to receive a reasonable amount of contracting opportunities. The Executive Order states that agency heads have to make contracting and subcontracting opportunities available for service-disabled veteran business owners and they must have at least 3% involvement in federal contracts. This allows agencies to set aside certain contracting opportunities for service-disabled veteran business owners.

As a result of this Executive Order, the Office of Federal Contract Assistance for Veteran Business Owners was created. It is headed by Teresa Lewis, a 20 year veteran of the Air Force that has more than 14 years of experience with government contracts. This office will answer questions and provide assistance to service-disabled veteran business owners on any concerns or misunderstandings of the contracting opportunities available to them. This Office will have information on all contracting opportunities and on protest and appeal methods. They will also assist in helping business owners in attaining the 3% government contracting goal while offering supervision and direction to contracting federal officers in confirming the status of service-disabled veteran business ownership.

For more information visit <http://www.sba.gov/VETS/index.html>.

OSDBU Undergoes Major Reorganization

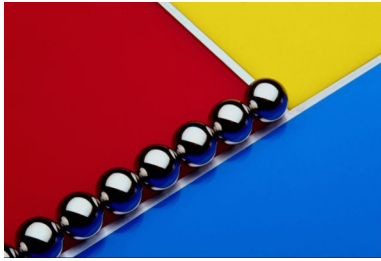
Effective May 18, 2005, the Office of Small and Disadvantaged Business Utilization (OSDBU) underwent a major reorganization. This reorganization allows the OSDBU to report directly to the Deputy Secretary of the Department of Health and Human Services (HHS), who in turn reports directly to the Secretary of the HHS.

The Office of Small and Disadvantaged Business Utilization for HHS fosters the use of small and disadvantaged businesses as Federal contractors pursuant to Public Law 95-507. It manages the development and implementation of appropriate outreach programs aimed at heightening the awareness of the Small Business community to the contracting opportunities available within HHS. OSDBU also issues policy and guidance on all small business programs for HHS.

Prior to the reorganization, each operating division had its own set of Small Business Specialists reporting to persons within those divisions and not to the OSDBU, the office responsible for the results of implementing the Small Business programs.

In essence OSDBU has responsibility for the outcome of the work performed by all of the small business specialists spread throughout the various Operating Divisions (OPDIVs), but they were being supervised by staff not associated with OSDBU.

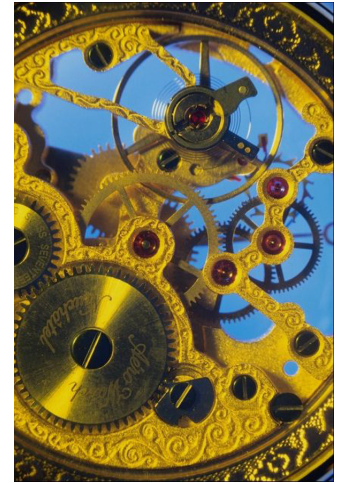
Debbie Ridgely faced this challenge when she was hired as Director of the OSDBU in December 2000. Ridgely was a catalyst for this reorganization, which will bring a unified focus to the Small Business mission.



The reorganization provides the cornerstone for bringing all of these dedicated small business experts together under the leadership of the OSDBU. All small business specialists in the HHS OPDIVs will now report directly to the OSDBU Director. This will provide a more cohesive Small Business Program implementation throughout the many HHS OPDIVS. The Consolidation will provide "ONE HHS" voice to internal as well as external customers.

Services provided by the OSDBU include:

- Leadership, policy, guidance and supervision, as well as coordinating short and long range strategic planning for the Secretary and the Deputy Secretary to aid small business vendors in doing business with HHS.
- Policy, plans, and oversight to execute the functions under Section 8 & 15 of the Small Business Act.
- Leadership to the development and assessment of the Department's programs and policies to enhance and consolidate a unified small business voice in support of the "One Department" initiative.
- Support for the acquisition and program offices of HHS to ensure compliance with the Small Business Act, the Federal Acquisition Regulations (FAR) and the HHS Acquisition Regulations (HHSAR).

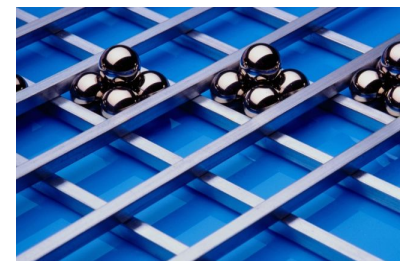


Events Calendar

October 15-18, 2005
The Hispanic Association of Colleges and Universities
19th Annual Conference
Phoenix, AZ
www.hacu.net

October 23-26, 2005
National Minority Supplier Development Council
NMSDC Conference and Business Opportunity Fair,
Dallas, TX
www.nmsdc.org

November 10, 2005
NAPAW: 17th National Training Conference & Small Business Exposition
Bethesda, MD
www.napaw.org



Office of Small & Disadvantaged Business Utilization

HHH Building
200 Independence Ave., SW
Washington, DC 20201
Phone: (202) 690-7300

www.hhs.gov/osdbu

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Contracting Opportunities

NAICS	Product or Service Description	Est. Dollar Range	Set-Aside	Full & Open	Point of Contact
TBD	National Health Accounts Data Purchases	A	TBD		Aaron Catlin, 410-786-3138
2362	NIH: Paint Bldgs. @ RML, Mt. – Design & Construction	A		X	Dale Burson, 206-615-2456, Dale.Burson@des.ih.gov
2362	NIH: Replacement Bldg. @ RML, Mt./Design & Construction	D		X	Dale Burson, 206-615-2456, Dale.Burson@des.ih.gov
2362	NIH: Renovate Bldg. 13B @ RML, Mt./Design & Construction	B		X	Dale Burson, 206-615-2456, Dale.Burson@des.ih.gov
2362	NIH: Noise Mitigation @ RML, Mt. /Design & Construction	A		X	Dale Burson, 206-615-2456, Dale.Burson@des.ih.gov
5415	Maintain National NPEP Registry for HIV Transmission	D		Yes	Curtis Bryant, 770-488-2806, cbryant1@cdc.gov
5416	Evaluation Of Minority AIDS Initiative	D		Yes	Curtis Bryant, 770-488-2806, cbryant1@cdc.gov
5417	NCI Best Case Series Program: Dev. Support & Prospective Res. Projects Phase I & II Projects	A		Yes	Joe Bowe, 301-435-3810 jb166i@nih.gov
5417	Multidisciplinary Investigations of Environmental Causes of Cancer	D		X	Joe Bowe, 301-435-3810 jb166i@nih.gov
5417	Support Services for Clinical Genetics	D		X	Joe Bowe, 301-435-3810 jb166i@nih.gov
5417	NCI Best Case Series Program: Dev. Support & Prospective Res. Projects Phase II Projects Only	A		Yes	Joe Bowe, 301-435-3810 jb166i@nih.gov
5417	Randomized Trial of Lutein, Zeaxanthin, and Omega-3 Fatty Acids in Age Related Macular Degeneration	E		X	Valerie Pickett, 301-496-4487, vp5v@nih.gov
5419	Cancer Trials Support Unit (CTSU)	E		Yes	Joe Bowe, 301-435-3810 jb166i@nih.gov
234920	Main Campus Cable Repair	C	8(a)		Ora Bethea, 301-402-2847
235610	Replace Building 51 lower roofing system	A	8(a)		Sandra Davis, 870-543-7469, sdavis@nctr.fda.gov
237110	Escondido Dist. Office Santa Ysabel Water Main Ext.	A	8(a)		S. Bush, 760-735-6883, sean.bush@mail.ih.gov
238210	CVM MOD II - Generator	A	8(a)		V. Kanodia, 301-827-7024, vijay.kanodia@fda.gov
238220	CFSAN Dauphin Island HVAC Modifications	B	8(a)		J. Sarpal, 301-827-7017, jagdish.sarpal@fda.gov
311119	Animal Feed	C		X	Catherine Hiltner, 301-402-3063
422690	Dry Ice	C		X	Catherine Hiltner, 301-402-3063
541710	TACC Data Analysis & Coordinating Center	C		X	Neha Dhir, 301-496-0993, dhirn@niaid.nih.gov
541710	Clinical Trial – Usage of Meropenem in Infants	A		X	S. Nsangou, 301-435-8867,
541720	Retroviral Vector Enclosing Anti-tumor TRC Genes	A		**N – Could be a JOFOC	Joe Bowe, 301-435-3810 jb166i@nih.gov
541990	On site animal care/diet preparation services	E		X	Patsy Scott, 870-543-7577, pscott@nctr.fda.gov
541990	Regulatory Affairs Support – NO1DA-6-8852	A	SB/SA		Ken Goodling, 301-443-6677, kq25d@nih.gov
561210	On site operation and maintenance of facilities	E	8(a)		Sandra Davis, 870-543-7469, sdavis@nctr.fda.gov
561410	Medical Transcription Services	A	8(a)		P. Duncan, 928-871-1336, priscilla.duncan@ih.gov
561621	NCTR Fire Alarm Repairs	A	8(a)		Karen Moore, 870-543-7479, kmoore@nctr.fda.gov
561730	Shrub Bed, Ground Cover & Landscape Maintenance	C	8(a)		Molly Eng, 301-443-7810
562910	ORA WEAC Asbestos Abatement	A	8(a)		J. Sarpal, 301-827-7017, jadish.sarpal@fda.gov
621511	Chromosome Analysis	A		N/A	Vicky Culp, 870-543-7459, vculp@nctr.fda.gov
621999	Diabetes Case Management	A	SB		D. Phillips, 760-735-6886 dawn.Phillips@his.gov
713940	Fitness & Rec. Sports Center Operations	C	SB		Curtis Bryant, 770-488-2806, cbryant1@cdc.gov

Visit this web site for instructions on how to best utilize these contracting opportunities:
<http://www.hhs.gov/osdbu/publications/forecast.html>